

# Gateway Summer Camp Admissions Agreement

(Please initial each statement after fully reading it)

**Services Offered:** We offer a full day Summer Camp program for children entering Kindergarten - entering 6<sup>th</sup> grade. Our hours are Monday – Friday, 7:30am to 5:30pm

**Payment Provision:** The \$130.00 weekly session fee is to be paid the first day the session begins. Your child may not attend camp until all fees are paid. Failure to follow this policy may result in termination of enrollment (sessions will not be prorated).

**Registration Policy:** If you have registered your child for a session and your plans change, you will be required to give a 5 business day (M-F) written notice to the Director, prior to the first date of the registered session (text, or word of mouth will not be accepted as a form of communication). This allows us time to contact those on our waitlist and intake a new waiting child.

**\*\*FAILURE TO GIVE NOTICE WILL RESULT IN YOUR BEING BILLED AND RESPONSIBLE FOR THE FULL \$130.00 TUITION OF THAT SESSION\*\***

**Returned Checks:** The first time a check is returned a \$10.00 fee will be charged. After the first offense, the fee will be \$25.00 and you may be required to make future payments with cash or money order.

**Overtime:** Gateway Summer Camp hours are 7:30am until 5:30pm, Monday – Friday. Any time after 5:30pm will be considered overtime and parents will be charged at a rate of \$11.00 for each ¼ hour increment they are late.

**Withdrawal:** A 5-business day (M-F) notice must be given for the withdrawal of your child from our program. Refunds will not be provided once paid (unless permission has been granted by Director for circumstances out of your control.) There are **NO** exceptions to this rule. The camp may terminate this agreement if the program does not meet the needs of the child or in case of a violation of the Parent Handbook.

## **Acceptance:**

I, the person responsible for account payment,

\_\_\_\_\_ have read and agree to the policies and fees set forth in the Parent Handbook/Policy Book of Gateway Summer Camp and in this Admissions Agreement.

Parent Name: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Person Responsible for Account Payment: \_\_\_\_\_